




Crest-Management.com
New Homeowner Registration

Click on “Homeowner Login”

The screenshot shows the website's navigation bar with the following elements:

- Left side: [FAQ](#) and [Closing Documents](#)
- Right side: [HOMEOWNER LOGIN](#) (highlighted with a red arrow), [BOARD LOGIN](#), and [COMMUNITY SEARCH](#)

Below the navigation bar is the company logo and name:

 **Crest Management Company**
Your Community Partner

Navigation links: [About](#), [Services](#), [Communities](#), [News](#), [Contact](#)

The main content area features the heading **Your HOA Management Solution** and a grid of service buttons:

- Exterior Modification Request
- Pay Your Assessment Online
- Pool Tag/Access Device
- Service Request
- Resale Certificate
- Request Proposal

Decorative icons on the right include a gavel, a house, crossed wrench and screwdriver, and a calculator.

Login

Enter your login information to access your account and community website.

EMAIL

PASSWORD

Stay signed in?

Submit

[Forgot your password?](#)

[Not registered yet?](#)

Homeowner

Created with you in mind, the Crest Homeowner Portal allows you to **manage your account** anytime anywhere. Check your balance and print a statement, make a one-time payment or set up recurring payments. Submit and check the status of an **exterior modification request**, and **request pool tags** or amenity access devices. You can also notify your management team of any maintenance items by submitting a **service request**.

Board Member

The Crest Board Portal was designed to streamline the ever-demanding job of the board member. No matter where you are, you have access to **searchable community documents**, up to date **financial information** and historical reports, and homeowner records and correspondence. Review live inspection reports and action items, submit **action items** for the management team, and view contracts and insurance information.

- ▶ Below the Login section, select the Not registered yet? hyperlink.
- ▶ Also note if you own multiple homes managed by Crest you will need to obtain a temporary password and login for each home.

- ▶ Select whether you are a Homeowner or Title Company.
- ▶ Then select Continue.

Temporary Password Request Form

Who is registering?

If you are requesting access to the Homeowner Portal or if you are the administrator for

- your Title Company, register here.
- If you are a board member requiring board portal access, please contact your manager.
- If you are an employee of a Title Company or your company is already registered, please contact your admin for access.

Homeowner

Title Company

Continue

Temporary Password Request Form

Search for your address: 2

4215 Fair

4215 Fair Country Lane

Please note to only type the beginning of your street address - city and state are not necessary.

For example: "17171 Park"

Search Address

This screenshot shows a search input field with the text "4215 Fair" entered. A red arrow points to the input field. Below the input field, a dropdown menu is open, showing the selected option "4215 Fair Country Lane". Below the dropdown, there is a note: "Please note to only type the beginning of your street address - city and state are not necessary. For example: '17171 Park'". A "Search Address" button is located below the note, with a red arrow pointing to it.

- ▶ In the Search for your address field, type the beginning of your street address. Select your address from the drop down options. Then select Search Address.
- ▶ Please note to only type the beginning of the street address - city and state are not necessary.

Temporary Password Request Form

1 3

Select your address

4 Search Again

4215 Fair Country Lane
- Westfield Ranch
Community
Association

This screenshot shows the "Select your address" step. A "Search Again" button is at the top. Below it, a dropdown menu is open, showing the selected option "4215 Fair Country Lane - Westfield Ranch Community Association". A red arrow points to the dropdown menu.

- ▶ Select your address from the list.

Fill out remaining fields and then click Submit at the bottom of the form.

Temporary Password Request Form

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3

ENTER FIRST & LAST NAME

4215 Fair Country Lane

Owner Tenant

ENTER EMAIL

4

Temporary Password Delivery Method

If you do not want to submit proof of residency, please select mail.

Email

Mail

Proof of residency

In order to protect your information, we require that you show proof of residence. These documents are used for verification purposes only. All documents will be securely deleted once the registration process is complete. For more information on how we protect your information please refer to our [Privacy Policy](#).

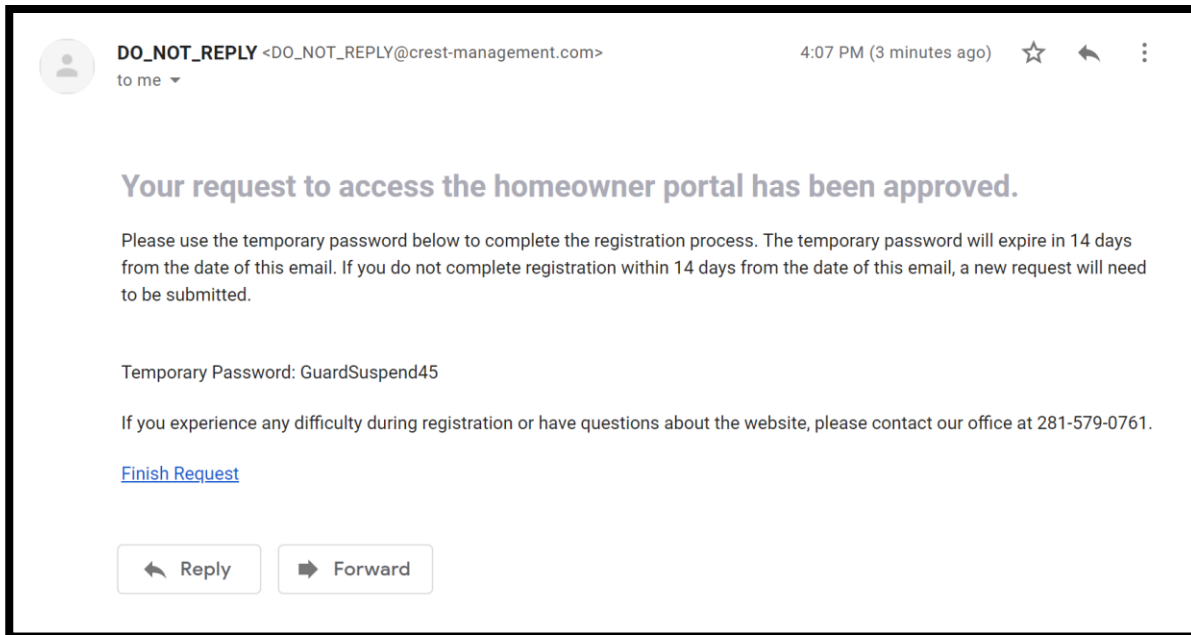
Please supply the following documents:

1. A state issued picture ID

Drivers License

State ID

- ▶ It will take you to a confirmation screen and send you a confirmation email within minutes.
- ▶ If you do not receive the confirmation email please contact our office at 281-579-0761



- ▶ After entering the temporary password it will take you to a screen to enter your personalized password, accept the terms and conditions and click Register.

Register

4215 Fair Country Lane

<input type="text" value="Tara Hoot"/>	Mail Choices <input checked="" type="checkbox"/> Board Meeting
<input type="text" value="tarahoot@gmail.com"/>	
<input type="text" value="PHONE NUMBER"/>	
<input type="text" value="PASSWORD"/>	
<input type="text" value="CONFIRM PASSWORD"/>	

agree to the the terms and conditions ⓘ

Crest Management has created this Privacy Policy to inform those concerned with how their Personally identifiable information ("PII") is being used online. PII, as used in US privacy law and information security, is information that can be used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. Please read this Privacy Policy carefully to get a clear understanding of how we collect, use, protect or otherwise handle your PII in accordance with our website. 1. HOW OUR PRIVACY POLICY WORKS Crest Management cares about your Privacy. Your personal data, content, subscriptions, interests, and clicks are all private. Advertisers are NOT partners and content is not mined for marketing purposes. We don't sell your information to mailing lists, third parties, or allow search engines to access your information. Crest Management reserves the right to change its Privacy Policy at any time. We will give notice of changes to our Privacy Policy on our website. Policy changes take effect 7 days after website notification is posted. The most current version of the Policy can be viewed by clicking the "Privacy Policy" link at the bottom of Crest Management's web pages. For new users, the most recent version of the Privacy Policy always