

**NOTICE OF ANNUAL MEETING OF THE MEMBERS
WOOSTER TRAILS COMMUNITY ASSOCIATION**

DATE: November 20, 2023
SIGN IN: 6:15 p.m. to 6:30 p.m.
Meeting: 6:30 p.m. to 7:30 p.m.
PLACE: Staybridge Suites
7626 Garth Road.
Baytown, Texas 77521

Please note that the only method of voting in the 2023 election will be by absentee ballot. There will be no in-person voting at the Annual Meeting.

If order to vote by absentee ballot, please return the enclosed completed and signed absentee ballot so that it is physically received by the Association on or **before 4:00 p.m. on November 16, 2023, by:**

Email to: Community Manager Heather M - at heatherm@crest-management.com or

Mail to: Wooster Trails Community Association, Attn: Heather M/Crest Management, 17171 Park Row, Suite 310, Houston, TX 77084

Ballots received after 4:00 p.m. on November 16, 2023, will not be counted.

There will be no in-person or live voting at the 2023 Annual Meeting. Nominations from the floor will not be taken at the Annual Meeting. The results of the voting will be announced at the Annual Meeting. The newly elected Board members will take their positions on the Board as of November 20, 2023.

The agenda for the Annual Meeting will be as follows:

1. Call to Order at 6:30 p.m.
2. Introductions and Opening Remarks
3. Review and Approve the 2023 Annual Meeting Minutes
4. Financial Report
 - a. Review Financials
 - b. Present the Approved 2024 Budget
5. Announcement of the Names of Vote Tabulators
6. Announcement of Election Results One (1) position for a three (3) year term; and (1) for a two (2) year term.
7. Homeowner Forum
8. Adjournment

Questions about the Annual Meeting: Contact Community Manager Heather M/Crest Management at (281) 945-4634 or by email at HeatherM@Crest-Management.com.

We hope to see you at the Annual Meeting! Thank you,

Board of Directors
Wooster Trails Community Association

**ABSENTEE BALLOT – WOOSTER TRAILS COMMUNITY ASSOCIATION
2023 BOARD OF DIRECTORS ELECTION**

You must return this ballot to cast your vote. There will be no other form of voting for the 2023 election of Directors. The results of the voting will be announced on the date of the 2023 Annual Meeting.

Please return the enclosed completed and signed Absentee Ballot so that it is physically received by the Association on or before 4:00 p.m. on November 16, 2023, or your vote will not be counted, by:

Email: Community Manager Heather M at HeatherM@Crest-Management.com; or

Mail: Crest Management, Attn: Heather M/Crest Management, 17171 Park Row, Suite 310, Houston, TX 77084

For the election of two (2) persons to serve on the Board of Directors of Wooster Trails Community Association, one position for a three - year term and One (1) position for a two year term Please make your selection for not more than two (2) candidate below by marking next to your selection(s) below. **If you select more than two (2) candidates, this ballot will not be counted.**

- | | | |
|--------------------------|-----------------------|--------------------------|
| <input type="checkbox"/> | Daniela Palomo Campos | <input type="checkbox"/> |
| <input type="checkbox"/> | Trieste A. Kisner | <input type="checkbox"/> |
| <input type="checkbox"/> | Amy A. Stone | <input type="checkbox"/> |
| <input type="checkbox"/> | | <input type="checkbox"/> |

You must sign this ballot for the ballot to be valid. Please also date, print your name, and include your property address in Wooster Trails. If you do not include all requested information and the Association cannot determine the name on this ballot or determine the property address in Wooster Trails, this ballot will not be counted. **You cannot assign your right to sign this ballot to a third party.**

Member's signature

Member's First and Last Name *(please print clearly)*

Date

Property Address in Wooster Trails *(please print clearly)*

Section 209.00592(c)(3) of the Texas Property Code provides that a solicitation for votes by absentee ballot must include the following language:

By casting your vote via absentee ballot you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail.

Please note, however, that there will be no in-person voting at the Annual Meeting.

Questions: Contact Heather M/Crest Management at (281) 945-4634 or by email at HeatherM@Crest-Management.com

WOOSTER TRAILS COMMUNITY ASSOCIATION

CANDIDATE INFORMATION

Daniela Palomo Campos – Has lived in the community since February 2022. Occupation/Background: Administrative Supervisor in the Houston area. Executive admin for my current employer. I think I would be an asset to the Board of Directors because: I have management experience in an office setting and have extended administrative experience. I enjoy doing clerical work and would love to serve our community. I am extremely organized as well and I pride myself on my attention to detail.

Trieste A. Kisner – Has lived in the community for a little over a year and a half.

Occupation/Background: Currently I am a Dental Assistant; I have been in my profession for over 25 years. I think I would be an asset to the board of directors because: I offer positivity, understanding, and fairness when potentially assisting our community to elevate to higher standards. One of my goals will be to focus on being more responsive to any questions or concerns the community may have within a timely manner. It's imperative for our members to feel comfortable to speak, and be heard at community meetings. My driving force is earning and withholding the trust of the community and board of directors. For example, the good people of our community should always be aware of the allocation of HOA dues, the feel as if they have a voice to be heard with aiding in decision made regarding upcoming projects. It's extremely important for me to treat others in a way I would want to be treated. I feel the aim is to offer new ideas so we can continue working together as neighbors to make our community great. I'm in hopes this will assist in potentially eliminating in the future the high board of director's turnover. I'm thankful in advance for possibly being considered to be aiding in make Wooster Trials a better pace a better place for everyone

Amy A. Stone – I have lived in Wooster Trials since October 2022; however, I placed my deposit on my home I April 2022. Occupation/Background: I am a high school English teacher. I think I would be an asset to the board because: Over the course of my career, I held a leadership position in legal capacity for 8 years that required me to serve as a facilitator and liaison between teachers, administration, and parents to determine the appropriate placement and intervention for public school students. Prior to being the coordinator, I served as a member for 7 years. The challenge of this position was to find the best solution for the students while balancing the wants and needs of the adults who all had different motivations, ideas, and opinions about what was best and appropriate. I believe that the function of the HOA is very similar because there are rules and guidelines that must be followed; however, there are real people who live in the community and feel as though they should have more voice in what they do with their homes. do with their homes.

As a participant in a couple of Wooster Trials groups, I see and hear my neighbors discuss both positive and negative HOA and neighborhood issues. I often find myself thinking about these issues and the impact on our neighborhood in general. I believe that there is a need for and HOA, restriction, and enforcement, but I think that communication could be improved in order to increase a positive relationship between the HOA and the homeowners in Wooster Trials. Many times, frustrations are due to poor communication and lack of understanding of the function of the HOA .

I believe that my life experience and leadership/mediation skills would be an asset to the HOA and afford me the opportunity to help build a productive relationship between all stakeholders in the Wooster Trials community. It would be an honor for me to have the opportunity to serve in this capacity. Thank you for considering me as a candidate for the Board of Directors.