



**Falcon Point Homeowners Association, Inc.
Formal Notice of the 2021 Annual Meeting of Members**

Date: Wednesday December 1, 2021
Time: 6:30 P.M.
Location: The Club at Falcon Point
24503 Falcon Point Drive
Katy, TX 77494

This is notice to all property owners in Falcon Point Homeowners Association, Inc. (the "Association"), to advise of the Annual Meeting of Members to conduct business as noted:

- I. Call to Order
- II. Introduction of Board of Directors & Crest Management
- III. Approval of 2020 Annual Meeting Minutes
- IV. Financial Report
 - a. 2021 Year to Date
 - b. 2021 Budget
- V. Election of Directors – Two (2) Three Year Term Position
 - a. Introduction of Nominees
 - b. Nominations from the Floor
 - c. Vote
- VI. Homeowner Open Forum
- VII. Election Results
- VIII. Adjournment

ELECTION OF CANDIDATES

Any resident interested in placing his/her name on the ballot for the election of a director may contact Karen Janczak at Crest Management at 281-945-4632 or Karen@Crest-Management.com, by 5:00 p.m. on November 30, 2021, to have his/her name printed on the ballot. Nominations will also be accepted from the floor.

VOTING PROCEDURES

Any member of record on December 1, 2021 is entitled to one vote per lot. Cumulative voting is not permitted. If you are unable to attend the meeting, you may send your proxy with a neighbor, or return to Crest Management, P.O. Box 219320, Houston, Texas 77218, by fax to 281-579-7062, or by email to Karen@Crest-Management.com.



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PROXY

The undersigned, being all of the owners of the property described below, or acting in accordance with of all of the owners of said property do hereby appoint _____
(if no individual is designated, Daniel Herrin, President of the Association) as my/our proxy, with full power to vote on my/our behalf as if I/we were present and voting on all matters properly brought before the members of the Falcon Point Homeowners Association, Inc. (the "Association") at the 2021 Annual Meeting of the members to be held on the 1st day of December, 2021 , and any continuation or adjournments thereof and to represent, vote and otherwise act for me/us in the same manner and with the same effect as if I/we were personally present. I/We authorize my proxy holder to substitute any other person to act under this proxy, to revoke any substitution, and to file this proxy and any substitution or revocation with the Association. The proxy is revocable at any time before it is exercised, and the undersigned reserves the right to attend the meeting and vote in person.

Property Address _____

Date _____

Printed Name _____ **Signature** _____

Printed Name _____ **Signature** _____

Please return the completed proxy

by mail: **Falcon Point HOA**
 c/o Crest Management P.O. Box 219320
 Houston, Texas 77218

By fax: **281-579-7062**

By email: **Karen@Crest-Management.com**