

**FORMAL NOTICE OF THE 2021 ANNUAL MEETING OF THE MEMBERSHIP OF THE
BRIGHTWATER HOMEOWNERS ASSOCIATION, INC.**

DATE: Tuesday, June 22, 2021
TIME: 7:00 P.M.
PLACE: Southminster Presbyterian Church
2310 Brightwater Drive
Missouri City, Texas 77459

A G E N D A

- I. Confirm Quorum and Call to Order
- II. Introduction of Board Members
- III. Approval of 2020 Annual Meeting Minutes
- IV. Election of Directors - 3 positions (2-year term)
- V. Financial Report
- VI. Homeowners Forum
- VII. Adjournment

You are entitled to one (1) vote per lot. ***If you are unable to attend this meeting***, you may send the attached proxy/ballot to the meeting with a neighbor or a Board member or complete the proxy and mail or email it to Crest Management.

Nominations will also be taken from the floor during the meeting. Should you wish to have your name placed on the ballot, please contact Heather Esteban at heathere@crest-management.com before noon on June 22, 2021.

Note: Please submit your proxy before June 22, 2021 to;

Brightwater Homeowners Association
P.O. Box 219320
Houston, Texas 77218-9320
Email: HeatherE@crest-management.com

IN ORDER TO CONDUCT OFFICIAL HOA BUSINESS AND HOLD THE ELECTION, A QUORUM OF 10% (80) OF THE ELIGIBLE MEMBERS MUST BE PRESENT, IN PERSON OR BY PROXY.

BRIGHTWATER HOMEOWNERS ASSOCIATION
2021 ANNUAL MEETING
PROXY/DIRECTED BALLOT

If you are not certain you will attend the meeting, please return this Proxy so a quorum can be established.

In order for this Proxy to be used, you must at a minimum fill out your property address, sign and date this document at the bottom of the page and return it to the indicated address. Members are also encouraged to complete the rest of this Proxy. *If nothing is selected below, this Proxy will be used as a designated proxy.*

1. ___ **Designated Proxy.** Unless another name is provided in the following space: _____
I hereby appoint a representative on the Board of Directors my proxy to vote on my behalf.
2. ___ **Quorum Only.** I have checked this item to indicate that this Proxy/Ballot is to be used only for the purpose of establishing a quorum (this selection will be invalidated if any of the below items are completed).
3. ___ **Directed Ballot.** Please vote this Proxy as noted below. (Select up to a total of 3 of the candidates listed): Please note that if you do not attend the meeting in person, you will not have the opportunity to vote on any candidate nominations made during the meeting.

Select no more than 3 candidates – Candidate bios enclosed

- Joseph Downing
- Diane Mauricio, Incumbent
- Neeta Sane
- Fangming Zhu, Incumbent

This proxy/ballot will not be valid if not signed, addressed and dated

Member's Signature _____

Print Name _____

Property Address _____

Date _____

This Proxy must be received at the following address by **12:00 noon on June 22, 2021**, or brought to the meeting.

RETURN TO:
Brightwater Homeowner Association, Inc.
c/o Crest Management Co.
P.O. Box 219320
Houston, Texas 77218
Phone: 281-579-0761
e-mail: HeatherE@crest-management.com

CANDIDATE INFORMATION

Name of nominee: Joseph Downing

Occupation: Retired but consulting Product Design Engineer for a valve manufacturer

Related experience: My 40+ years of Mechanical Engineering experience, I was a credit union Board Member for less than a year before it was sold, and I was a member of a local Engineering Board of ASME for several years.

Why I would like to serve: I would like to have a part in continuing to see Brightwater thrive.

Goals for the Association: Maintain Brightwater to the high standards that have been established.

Name of nominee: Diane Mauricio

Occupation: Retired

Related experience: I have served in the capacity of both an HOA Board Director and as a past member of the Landscape and Communications Committees in Brightwater. I also currently serve as a Director for MUD #42. My past work experience includes public relations and government affairs responsibilities in the forest products and oil and gas industries, as well as for healthcare and non-profit organizations.

Why I would like to serve: I believe Brightwater is a wonderful community of both long-time residents and new homeowners. I would like to offer my time and skills to maintain and enhance the amenities of the neighborhood and meet the challenges that can arise in an aging subdivision.

Goals for the Association: To identify and plan for continued maintenance of our HOA assets, consider new projects that will keep our neighborhood appealing for current and potential homeowners, encourage resident participation in our committees and special social events, and strengthen communications with our homeowners, as well as Missouri City staff and representatives.

Name of nominee: Neeta Sane

Occupation: Management Consultant – Business & Career Coach

Related experience: Past Board Member – Missouri City TIRZ #3, Past Board Member – Fort Bend YMCA, Past Board Member – Rotary Club of Fort Bend County, Past Board Member – Alief Super Neighborhood Council #25, Former Trustee, Houston Community College District VII (Fort Bend & Alief)

Why I would like to serve: I would like to serve the Brightwater Community to help make improvements in Amenities, Parks & Sports, Lifestyle & Safety for the Brightwater residents.

Goals for the Association: Maintain & Improve Property Values for Brightwater homeowners, Continuous improvements for the Brightwater neighborhood.

Name of nominee: Fangming Zhu

Occupation: Teacher

Related experience: I am a current Board member. I have worked with the current Board for two years. We respect each other and accomplish so many tasks. I have really enjoyed working with them.

Why I would like to serve: Based on my past two years' experience I would like to continue to serve the community as a Board member.

Goals for the Association: To build a bridge between the Board and the Chinese community and to build a healthy multi-culture community.