

# GREEN TRAILS

Association of Green Trails Phase II Homeowners, Inc.

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## NOTICE OF ANNUAL MEETING OF MEMBERS

THURSDAY, FEBRUARY 6, 2020 AT 7:00 PM

NOTTINGHAM COUNTRY ELEMENTARY CAFETERIA

20500 KINGSLAND BLVD

KATY, TX 77450

**Parking and entrance to cafeteria is behind the school and accessible from Rennie Drive**

This is a notice to all Members of the Association of Green Trails Phase II Homeowners, Inc. regarding the Association's 2020 Annual Meeting to be held on the date and time and at the location specified above. All Association Members are cordially invited to attend. The following is the expected meeting Agenda:

- Call to Order
- Election of Director(s): The Association's Board of Directors has five Directors who are elected to three-year terms. Two Director positions are up for election in 2020. The current nominees are Steve Sawyer, who has been on the Board for over 12 years and currently serves as the Vice President, Kelley O'Brien, who has been on the Board for over 2 years and currently serves as the 2<sup>nd</sup> Vice President and Leslie Turnage a current homeowner who has lived in Green Trails for 13 years.
- Financial Presentation
- Community Overview
- Adjournment
- Open Forum

In order to conduct business, a quorum of Members must be present either in person or by proxy. **If you cannot attend the meeting, it is VERY IMPORTANT that you complete and return the attached proxy.** The proxy may be completed in a manner that limits its use solely to establishing a quorum. It will also be superseded if you attend the meeting and vote.

In order for your proxy to be effective, it must be received at the below address by **12:00 noon on February 6, 2020** or it must be delivered to the meeting:

Association of Green Trails Phase II  
c/o Crest Management  
P.O. Box 219320  
Houston, TX 77218-9320  
Fax # 281-579-7062  
HeatherE@Crest-Management.com

**\*\*\*WITHOUT A QUORUM, ANOTHER MEETING WILL HAVE TO BE HELD. THIS  
WOULD BE VERY COSTLY TO THE ASSOCIATION AND ITS MEMBERS.\*\*\***

*Assessment payments, donations, and gifts to the Association are **NOT** charitable contributions for income tax purposes. (This disclosure is made for the express intention of complying with IRC Section 6113.)*

**ASSOCIATION OF GREEN TRAILS PHASE II HOMEOWNERS, INC.  
PROXY/BALLOT FOR QUORUM/VOTING PURPOSES**

This Proxy relates to the Annual Meeting of the Association of Green Trails Phase II Homeowners, Inc. (the "Association") to be held at 7:00 p.m. on February 6, 2020 at Nottingham Country Elementary, 20500 Kingsland Blvd, Katy, TX 77450. All Members of the Association will be entitled to vote at the meeting.

**If you are not certain you will attend the meeting, please return this Proxy so a quorum can be established. Without a quorum, another meeting must be held, at substantial cost to the Association and its Members. This proxy will be superseded if you attend the meeting and vote.**

In order for this Proxy to be used, you must at a minimum sign and date this document at the bottom of the page, and return it to the indicated address. Members are also encouraged to complete the rest of this Proxy. ***If neither Items 1 or 2 are completed, this Proxy will be used as a designated proxy as defined below.***

Designated Proxy. Unless another name is provided in the following space: \_\_\_\_\_,

I hereby appoint David Lehman, Jim Castles and Tim Matava, each with full power of substitution, as my proxy to vote on my behalf, as directed below, as though I were present at the above-indicated Annual Meeting of the Association or any adjournment or postponement thereof.

1.      **Quorum Only.** I have checked this item to indicate that this Proxy/Ballot is to be used only for the purpose of establishing a quorum (this selection will be invalidated if any of the below items are completed).
2. **Directed Ballot.** Please vote this Proxy as noted below. (Select up to a total of 2 of the candidates listed. Check the left or right column, and if the right column is checked, fill in the person's name; only completed items will be acted upon):

*Select no more than 2 candidates*

<input type="checkbox"/> Steve Sawyer, Incumbent	<u>or</u>	<input type="checkbox"/> _____
<input type="checkbox"/> Kelley O'Brien, Incumbent	<u>or</u>	<input type="checkbox"/> _____
<input type="checkbox"/> Leslie Turnage	<u>or</u>	<input type="checkbox"/> _____

Please note that if you do not attend the meeting in person, you will not have the opportunity to vote on any nominations or proposals made at the meeting. A bio with more information about each candidate will be available to view on the community website [www.greentrailstwo.com](http://www.greentrailstwo.com) beginning January 22, 2020.

This Proxy must be received at the following address by **12:00 noon on February 6, 2020**, or brought to the meeting.

Association of Green Trails Phase II  
c/o Crest Management  
P.O. Box 219320  
Houston, TX 77218-9320  
Fax # 281-579-7062  
HeatherE@Crest-Management.com

Please contact Heather Esteban of Crest Management at 281-945-4630 or HeatherE@Crest-Management.com if you have any questions.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_, 2020  
(Date)

MUST BE SIGNED AND DATED TO BE VALID