

[CommunityName]
P.O. Box 219320
Houston, Texas 77218-9320



[Mass Mailing Type]

[Name1]
[Name2]
[Address]
[City], [State/Province] [ZIP/Postal Code]

[Letter Date]

**FORMAL NOTICE OF THE ADJOURNED ANNUAL MEETING OF THE MEMBERSHIP
ASHFORD GROVE COMMUNITY ASSOCIATION, INC.**

DATE: Monday, January 9, 2023
STARTING TIME: 6:30 p.m.
PLACE: Rudy's Bar-B-Que Outside Patio
located at 24503 Tomball Parkway, Tomball TX 77375

This is a notice to all property owners of the Ashford Grove Community Association, Inc. to advise of the 2022 Annual Meeting of the Membership to review and discuss the following:

AGENDA

- I. Call To Order/Establish Quorum
 - II. Introductions
 - III. Approve 2021 Annual Meeting Minutes
 - IV. Financial Report
 - V. Election of Director – Three Year Term
 - A. Nominations from the Floor
 - B. Introduction of Nominees
 - C. Vote
 - D. Close Floor For Voting
 - VI. Homeowner Open Forum
 - VII. Election Results
 - Gift Card Drawing
 - VIII. Adjournment
- **There will be a short Board Meeting after the Annual to Elect Officers****

Four \$25 Gift Cards will be raffled for those in attendance

ELECTION OF CANDIDATE(S)

SOLICITATION OF CANDIDATES: Any member who is interested in placing their name on the election ballot should contact Debbie 281-945-4637 or Debbies@crest-management.com by 4:00 pm on January 6, 2023. Nominations will also be taken from the floor at the meeting. There are currently no names on the ballot.

PROXY PROCEDURES

In order to conduct official business, a quorum of 10% (32 lots) of the owners must be present, either in person or by proxy. You are entitled to one vote per lot. **If you are unable to attend the meeting, you have the option of mailing, e-mailing or faxing your proxy by 4:00pm on January 6, 2023 to:**

ASHFORD GROVE COMMUNITY ASSOCIATION, INC.
% Crest Management, 17171 Park Row Suite 310, Houston, Texas 77084
dinar@crest-management.com or fax to 281-579-7062

ASHFORD GROVE COMMUNITY ASSOCIATION, INC.
2022 ADJOURNED ANNUAL MEETING OF THE MEMBERS
January 9, 2023

PROXY

The undersigned hereby designates the following, as listed below, proxies for the undersigned with full power of substitution, for and in the name, place, and stead of the undersigned to attend the Adjourned Annual Meeting of the Ashford Grove Community Association, Inc. and any adjournments or continuations thereof, and to vote thereat the number of votes the undersign need would be entitled to vote if personally present.

ASSIGNMENT OF PROXY: CHECK ONE BOX BELOW TO SELECT INSTRUCTION TO ASSOCIATION

- ☐ Assign this proxy to _____, or if no person is listed, the President or Secretary of the Association, to vote on my behalf and to be used for quorum.
- ☐ Quorum Only. This proxy is to be used for quorum purposes only.

Forms selecting more than one box above or none of the boxes above will be used for quorum purposes only. If you chose this form to be your proxy you may revoke your proxy at any time before it is exercised, and the undersigned reserves the right to attend the meeting and vote in person.

DATE: _____

PRINT: _____

ADDRESS: _____

SIGNATURE: _____

THIS FORM MUST BE SIGNED IN ORDER TO BE OFFICIAL

The Board of Directors solicits this proxy so a quorum can be established to conduct the Adjourn Annual Meeting of the Members.

By casting your vote via proxy you will forgo the opportunity to consider and vote on any member nominated from the floor at the meeting. If you desire to retain this ability, please attend any meeting in person. You may submit a proxy and later choose to attend any meeting in person, in which case any in-person vote will prevail.

Please return the signed proxy by Friday, January 6, 2023 using any one of the following methods:

1. Give your proxy to your neighbor who you are certain will attend the meeting;
2. Mail to Crest Management, 17171 Park Row #310, Houston, TX 77084;
3. Fax to Crest at 281-579-7062
4. Email your proxy to dinar@crest-management.com.