

**FORMAL NOTICE OF THE 2012 ANNUAL MEETING
OF THE MEMBERSHIP OF THE
HERITAGE SQUARE COMMUNITY ASSOCIATION, INC.**

DATE: February 7, 2012
TIME: 7:00 P.M.
PLACE: Cimarron Elementary School Cafeteria
1100 S. Peek Road
Katy, TX 77450

This shall serve as formal notice to all property owners of Heritage Square Community Association, Inc. to advise of the Annual Meeting of the Membership to review, discuss the following topics, vote and conduct association business:

- I. Call to order and announcement of quorum
- II. Introductions
- III. Approve 2011 Annual Meeting Minutes
- IV. Election of Directors – 3 positions (2 year terms)
 - A. Nominations from the Floor
 - B. Introductions of the Nominees
 - C. Vote
 - D. Election Results
- V. Financial Report
 - A. December 31, 2011
 - B. 2012 Budget
- VI. Open Forum for Discussion
- VII. Adjourn

Any resident who is interested in placing their name in nomination for election of the directors should contact Heather Esteban at 281-945-4630 or via email at HeatherE@crest-management.com by 2:00 p.m. February 7, 2012. Nominations will also be taken from the floor. Currently there are three candidates for the open positions: Incumbents John Linn, Doug Craig and Robert Thompson.

Pursuant to the Declaration of Covenants, Conditions and Restrictions, any member of record on February 7, 2012 is entitled to one (1) vote per lot. In order to conduct official business a quorum of 10% of the owners must be present, either in person or by proxy. If you are unable to attend the meeting, you have the option of sending your proxy with a neighbor, or sending it to Crest Management via mail, email or fax.

**HERITAGE SQUARE COMMUNITY ASSOCIATION
P.O. Box 219320
Houston, Texas 77218-9320
HeatherE@crest-management.com
Phone 281-579-0761
Fax 281-579-7062**

PROXY
for
2012 ANNUAL MEETING OF THE MEMBERS
of
HERITAGE SQUARE COMMUNITY ASSOCIATION, INC.

The undersigned, being the owners of the property described below, do hereby appoint _____
_____ (or if no individual is designated, then the President of the Association) as my/our proxy, with full power to vote on my/our behalf as if I/we were present and voting on all matters properly brought before the members of the Heritage Square Community Association, Inc., (the "Association") at the 2012 Annual Meeting of the members to be held on the 7th day of February, 2012, and any continuation or adjournments thereof and to represent, vote and otherwise act for me/us in the same manner and with the same effect as if I/we were personally present.

I/We authorize my proxy holder to substitute any other person to act under this proxy, to revoke any substitution, and to file this proxy and any substitution or revocation with the Association. The proxy is revocable at any time before it is exercised, and the undersigned reserves the right to attend the meeting and vote in person.

Property Address in Heritage Square

Signature _____

Date: _____

Print Name _____

OPTIONAL

Signature _____

Date _____

Print Name _____

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